

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
October 17, 2023
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
STAMM
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **An Executive Session was held on October 10, 2023, 7:45 pm – 8:05 pm to discuss personnel matters.**
- II. **CALL TO ORDER**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES**
 - a. **September 19, 2023 regular meeting.**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - a. **Motion to approve a Resolution 23-09 for Lewisburg Borough to apply for a DCED Statewide Local Share Grant in the amount of \$445,165.00 to purchase a new Street Vacuum-Sweeper and to designate Debra Sulai, Borough Council President and William Lowthert, Borough Manager as the officials to execute all documents and agreements.**
 - b. **Motion to approve Construction Change Order 5 from Gray Builders LLC in the amount of \$23,075.20 associated with the installation of a wireless internet transmitter and security cameras at the new Event Venue facility.**
 - c. **Motion to approve Construction Change Order 6 from Gray Builders LLC in the amount of \$4,850.00 associated with changes to the Market Street line painting requirements per the PennDOT HOP.**
 - d. **Motion to accept the resignation of Bina Bilenky-Trahan from the BVRA Board.**
 - e. **Discussion of appointing a Lewisburg Borough Council Member to the BVRA Board.**
 - f. **Motion to approve the low quote from Shaffer Landscapes in the amount of \$8,000.00 for preparation work associated with the Fall 2023 Lewisburg Shade Tree Commission planting project.**

FYI:

 - i. **The November and December 2023 Planning and Public Works Committee Meeting times have been changed to 1:00 pm on the first Thursday of both months.**

- ii. HARB did not have a quorum this month. All HARB applications have been forwarded to the November HARB meeting for review.

VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC)
- c. Motion to approve payment of bills from September 17, 2023 through October 14, 2023 in the amount of \$713,277.86.
- d. Motion to appoint Taylor Lightman to the Lewisburg Shade Tree Committee with a term expiring December 31, 2023 per the recommendation of the Lewisburg Shade Tree Commission.
- e. Motion to approve a proposal from J.H. Williams & CO., LLC in the amount of \$2,375.00 for 2024 Lewisburg Borough Quarterly Tax Filings.
- f. Motion to approve a proposal from J.H. Williams & CO., LLC in the amount of \$14,300.00 for 2024 Lewisburg Borough Auditing Services.

FYI:

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2023 and December 31, 2025.

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

- a. Motion to approve proposed 2024 budget with millage rates as follows: General Fund 10.5; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection Fund 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.8 (total millage for 2024 is 14.4) and to direct the Solicitor to advertise proposed 2024 budget for final consideration and adoption of Borough Council on November 21, 2023 (Proposed 2024 budget will be placed on the Borough website and available for review at the Borough Office).
- b. Motion to direct Solicitor to prepare and advertise the necessary tax ordinance for 2024 reflecting millage rates as follows: General Fund 10.5; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.8; total millage for 2024 is 14.4.
- c. Motion to direct Solicitor to prepare the tax resolution regarding the realty transfer tax, the earned income tax, the local services tax, and the business privilege tax for 2024.

X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
- c. BOROUGH SECRETARY
- d. COMMUNITY DEVELOPMENT/GRANT MANAGER
- e. COUNCIL MEMBERS

XI. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, Code Enforcement Activity Report, and September Building Report.

- XII. WORK SESSION – Work Session WILL be held on Tuesday, November 14, 2023**
- XIII. QUESTIONS FROM THE MEDIA**
- XIV. EXECUTIVE SESSION – Legal and Personnel Matters**
- XV. ADJOURNMENT**