

**DRAFT AGENDA**  
**LEWISBURG BOROUGH COUNCIL MEETING**  
**September 17, 2024**  
**6:30 PM**

HEAYN, President  
BILENKY TRAHAN, Vice-President  
COMAS  
GROBES  
POWERS  
STAMM  
ARMBRUSTER  
PEARSON

MAYOR ALVAREZ  
MANAGER/TREASURER LOWTHERT  
SECRETARY WENDT  
SOLICITOR LYONS  
COMMUNITY DEV/GRANT MANAGER BERKEY  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

- I. **An Executive Session was held on September 10, 2024, 6:30 pm – 7:00 pm to discuss legal matters.**
- II. **CALL TO ORDER**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES**
  - a. **August 20, 2024 regular meeting.**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**

**Motion to approve HARB item a as submitted and recommended by HARB per their minutes dated September 10, 2024.**

  - a. **Judith Karr / 220 South Third Street / Windows (Replaced)** (HARB approved and recommends Council approval)
  - b. **Discussion and possible selection of an engineering/planning firm for our Safe Streets for All Grant Project.**
  - c. **Motion to adopt Resolution 24-09 authorizing the Susquehanna River Basin Commission (SRBC) to collect elevation data within Borough limits as part of their Lewisburg Flood Risk Data Enhancement Project.**

FYI:

  - i. **Planning-Public Works Committee meetings will be held as follows for the remainder of 2024: October 10, November 7, and December 5, 2024 at 8:30 am.**
- VII. **ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE**
  - a. **Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
  - b. **William Cameron Engine Company (WCEC)**
  - c. **Motion to approve payment of bills from August 18, 2024 through September 14, 2024 in the amount of \$330,766.48.**
  - d. **Motion to set the 2025 Lewisburg Borough Pension Minimum Municipal Obligation at \$317,791.00 as recommended by the Borough's Actuary.**

**FYI:**

- i. **Administration-Public Safety Committee meetings will now be held the 1<sup>st</sup> Friday of each month at 8:30 am.**
- ii. **Current vacancies on Planning Commission term expiration December 31, 2024, Zoning Hearing Board Alternate, term expiration December 31, 2026, Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB term expiration December 31, 2025.**

**VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**IX. BOROUGH MANAGER**

- a. **Motion to designate a single Borough Council Member as the Pennsylvania Municipal League Legislative Liaison for Advocacy Action for Lewisburg Borough.**

**X. BOROUGH SOLICITOR**

- a. **Motion to enact Ordinance No. 1081 eliminating the parking prohibition on the South Side of Loomis Street, establishing a handicap parking space on the west side of South Front Street, and establishing a loading/unloading zone on the west side of North Sixth Street.**
- b. **Motion to direct the Borough Solicitor to prepare and advertise an Ordinance amending the Borough's Sidewalk and Curb Ordinance, being Section 300-7 of the Code of the Borough of Lewisburg, to prohibit property owners from eliminating or reducing without the prior written consent of the Borough existing tree lawns, being that strip of unpaved ground between the street and its parallel sidewalk typically planted with grass and/or shade trees, and existing tree wells, being a section of sidewalk typically planted with a shade tree.**

**XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**

- a. **MAYOR**  
"Domestic Violence Awareness Month" Proclamation  
Halloween Trick or Treating – Date and Time
- b. **COUNCIL PRESIDENT**  
Discussion of Community Stakeholder and Community Engagement Strategies
- c. **BOROUGH SECRETARY**
- d. **COMMUNITY DEVELOPMENT/GRANT MANAGER**
- e. **COUNCIL MEMBERS**

**XII. WRITTEN REPORTS**

- a. **Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG August Activity Reports, CK COG August Building Permit, and BVRA July Report Package.**

**XIII. WORK SESSION – Work Session will be held on Tuesday, October 8, 2024**

**XIV. QUESTIONS FROM THE MEDIA**

**XV. EXECUTIVE SESSION – Legal Matters**

**XVI. ADJOURNMENT**