

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, September 17, 2024** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council Vice President Bilenky Trahan, Councilmembers Armbruster, Comas, Pearson, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Ellen Ruby, Norm Butts, Jason Sheasley, Dora Kreitzer, Sam McBride, Gibson O’Mealy, Kevin Gardner, Martha Barrick, and Debra Sulai.

CALL TO ORDER: Council Vice President Bilenky Trahan called the meeting to order at 6:31 PM.

APPROVAL OF MINUTES: Councilmember Powers made a motion, seconded by Councilmember Armbruster to approve the August 20, 2024, Regular meeting minutes. Motion was unanimously approved.

PUBLIC COMMENT(S) ON ANY AGENDA ITEM: Martha Barrick suggested moving the “Public Comments on any Agenda Item” to the portion of the Agenda where that item is discussed.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Powers made a motion, seconded by Councilmember Armbruster to approve HARB item a. as submitted and recommended by HARB per their minutes dated September 10, 2024. Motion was unanimously approved.

- a. **Judith Karr / 220 South Third Street / Windows (Replaced)** (HARB approved and recommends Council approval)

Councilmember Pearson made a motion, seconded by Councilmember Grobes to accept Kittelson & Associates proposal for development of a Comprehensive Safety Action Plan being funded and directed by the Safe Streets For All (SS4A) Grant. Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Pearson to adopt Resolution 24-09 authorizing the Susquehanna River Basin Commission (SRBC) to collect elevation data within Borough limits as part of their Lewisburg Flood Risk Data Enhancement Project. Motion was unanimously approved.

Planning and Public Works Committee meetings will be held as follows for the remainder of 2024: October 10, November 7, and December 5, 2024 at 8:30 am.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Armbruster to approve payment of bills from August 18, 2024, through September 14, 2024, in the amount of \$330,766.48. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Powers to set the 2025 Lewisburg Borough Pension Minimum Municipal Obligation at \$317,791.00 as recommended by the Borough's Actuary. Motion was unanimously approved.

Administrative and Public Safety Committee meetings will now be held the 1st Friday of each month at 8:30 am.

Current vacancies on Planning Commission, term expiration December 31, 2024, Zoning Hearing Board Alternate, term expiration December 31, 2026, Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB, term expiration December 31, 2025.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
August 20, 2024

PUBLIC COMMENT ON AGENDA ITEM
M. Barrick

PLANNING AND PUBLIC WORKS
HARB

Karr

Accept Kittelson & Associates Proposal for Comprehensive Safety Action Plan

Resolution 24-09 Susquehanna River Basin Commission Collecting Elevation Data

Planning and Public Works Committee

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

2025 Lewisburg Borough Pension Minimum Municipal Obligation

Administrative and Public Safety Committee

Vacancies

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:

Ellen Ruby, LDP, reported that LDP has reached out to their merchants with a series of parking meter questions as requested by Council at the last Work Session. Ruby said that they are gathering the responses and plan to present to Council and hopes that there is a plan to move forward with the information gathered.

Kevin Gardner stated that there have been comments by Borough officials on the Facebook Lewisburg Community page regarding work being done to help retail businesses downtown. Gardner asked if Council could elaborate on the comments.

BOROUGH MANAGER:

Councilmember Stamm made a motion, seconded by Councilmember Grobes to designate Jamie Grobes as the Pennsylvania Municipal League Legislative Liaison for Advocacy Action for Lewisburg Borough. Motion was unanimously approved.

Manager Lowthert reported that Borough employees will be getting ID cards and wanted to know if Council members and Mayor would like to also receive an ID card. Union County will provide the cards for free.

BOROUGH SOLICITOR:

Councilmember Powers made a motion, seconded by Councilmember Armbruster to enact Ordinance No. 1081 eliminating the parking prohibition on the South Side of Loomis Street, establishing a handicap parking space on the west side of South Front Street, and establishing a loading/unloading zone on the west side of North Sixth Street. Motion was unanimously approved.

Councilmember Powers requested that the Borough’s Sidewalk and Curb Ordinance amendment be reviewed by the Shade Tree Commission before proceeding.

Attorney Lyons extended an invitation to the public hearing with the PA Liquor Control Board regarding the Borough’s petition to further extend the Borough’s Noise Exemption. The hearing will be held on September 25, 2024 at 11:30 am at the Lewisburg Hotel.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:

Mayor Alvarez announced a Proclamation for “Domestic Violence Awareness Month” to be held the month of October. Alvarez presented a letter to Sam McBride, wife of John McBride, congratulating Coach McBride on his achievement as the Asst. Coach for the U.S. Water Polo Team in securing the bronze medal. Alvarez reported that the Community International Festival will be held on Saturday, September 21, 2024 from 10:00am – 3:00pm at Hufnagle Park – South 6th Street. Mayor Alvarez also announced that Halloween trick or treat night will be held on Thursday, October 31st from 5:30pm – 7:30 pm.

Council President Heayn welcomed Debra Sulai as the new Director of Lewisburg Neighborhoods.

Councilmember Comas thank Mayor Alvarez for recognizing Domestic Violence Awareness month. Comas also reported that today is National Voter Registration Day.

Councilmember Pearson encouraged everyone to participate in the “Week Without Driving” challenge being held September 30 – October 6. Pearson acknowledged that Safe Streets For All Grant is not just about walking and biking, it is also a comprehensive road safety action plan.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Ellen Ruby, LDP

Kevin Gardner

BOROUGH MANAGER

PML Legislative Liaison appointment

Borough Employee ID Cards

BOROUGH SOLICITOR

Ordinance No. 1081

Sidewalk and Curb Ordinance

PLCB Public Hearing

WRITTEN REPORTS

Alvarez

Heayn

Comas

Pearson

September 17, 2024

WRITTEN REPORTS: Councilmember Powers made a motion, seconded by Councilmember Stamm to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG August Activity Reports, CK COG August Building Permit, and BVRA July Report Package. Motion was unanimously approved.

WORK SESSION: There will be a Work Session to be held Tuesday, October 8, 2024.

There being no further business, Councilmember Powers made a motion, seconded by Councilmember Pearson to adjourn the meeting. The meeting was adjourned at 7:05 PM.

Respectfully submitted,

Kathy D. Wendt
Borough Secretary

**WRITTEN
REPORTS**

WORK SESSION

ADJOURNMENT